

Nominations for the Blacks In Government (BIG) Meritorious Service Award

1. The BIG Meritorious Service Award nominations are due to Ms Phyllis Brantley NGB-EO, email address, email address, Phyllis.Brantley@us.army.mil, **no later than 24 Jun 2010**. The awards will be presented at a reception hosted by the Department of Defense, during the BIG Annual Convention. Award recipients are expected to attend the awards reception. Travel and per diem costs are the responsibility of the recipient's unit or organization.

2. Award nominations should include the following:

- a. A digital (.jpg format) head and shoulders color or black-and-white photograph of the nominee. The digital photo must be at least 1MB.
- b. A single-spaced narrative (not to exceed two pages) describing the nominee's accomplishments warranting this recognition.
- c. A single-spaced biography (not to exceed one page) of the nominee.
- d. A citation (not to exceed sixteen lines of narrative, 12-pintch font, with 1 inch left and right margins) highlighting the nominee's accomplishments.

3. The BIG Meritorious Service Award is to be awarded to a Service member and Department of Defense civilian employee who have significantly contributed to the global war on terrorism through outstanding support to the mission of their organization and meeting one or more of the following criterion:

- a. Demonstrating support for the full integration and promotion of African Americans within the Armed Forces or federal civilian work force.
- b. Promoting the tenets of civil/human rights, race relations, equal opportunity, affirmative action, human relations and public service programs.
- c. Creating opportunities that support and contribute to the mentorship or development, and advancement or retention of African Americans in government service consistent with merit principles.
- d. Eliminating barriers that hinder equal opportunity of African Americans or promoting programs and activities that advocate equal opportunity.
- e. Contributing to the selection, promotion or retention of African Americans in senior grade level positions and under-represented occupations.
- f. Displaying exceptional character that distinguishes the individual as an outstanding leader, role model or mentor in promoting the development or advancement of African American military or civilian personnel.

- g. Increasing significantly the participation of Historically Black Colleges and Universities (HBCUs) in federal programs and enhancing the capacity building and infrastructure development of these institutions.
- h. Increasing significantly the opportunities for Historically Black Colleges and Universities to participate in and benefit from DoD programs involving contracts and grants, student and faculty employment, research and development, and the Reserve Officer Training Corps.
- i. Making personal sacrifices by his/her actions, resulting in significant contributions toward the development or advancement of African Americans.
- j. Distinguishing themselves as a leader and mentor for African American youth, especially promoting their participation in science, technology, engineering and mathematical educational programs and technical career fields.